



# **BY-LAWS**

**1905 Springfield Road  
Kelowna, BC**

Adopted November 30, 2008

**KELOWNA TRINITY BAPTIST CHURCH  
BY-LAWS**

**Table of Contents**

	<u>Page</u>
ARTICLE I – ASSOCIATION	4
ARTICLE II – STATEMENT OF FAITH	4
ARTICLE III – CHURCH COVENANT	5
ARTICLE IV – MEMBERSHIP	6-8
A. Qualifications of Members	6
B. Admission of Members	6
C. Rights and Obligations of Members	7
D. Termination of Membership	7
ARTICLE V – GOVERNANCE	8-10
A. Membership of the Church	8
B. Board of Elders	8
1. Authorities and Responsibilities	8
2. Composition	9
3. Qualifications	9
4. Nomination	9
5. Election	9
6. Term of Office	9
7. Meetings	9
8. Discipline	9
9. Termination	9
10. Removal from Office	10
C. Senior Pastor	10
1. Authorities and Responsibilities	10
2. Discipline	10
3. Termination	10
ARTICLE VI – OFFICERS OF THE CHURCH	11-12
A. Election	11
B. Term of Office	11
C. Responsibilities	11
1. Chair	11
2. Vice-Chair	11
3. Secretary	11
D. Termination of Officers	12
ARTICLE VII – FINANCIAL OVERVIEW COMMITTEE	12-13
A. Authorities and Responsibilities	12
B. Composition	12
C. Appointment	12
D. Term of Office	13

**KELOWNA TRINITY BAPTIST CHURCH  
BY-LAWS**

**Table of Contents (cont.)**

	<u>Page</u>
E. Qualifications	13
F. Engagement	13
ARTICLE VIII - NOMINATING COMMITTEE	13
A. Authorities and Responsibilities	13
B. Appointment	13
C. Composition	13
D. Member Challenge	13
ARTICLE IX– GENERAL MEETINGS	14-15
A. Notice of Meetings	14
B. Fiscal Year End Meeting	14
C. Annual General Meeting	14
D. Voting at Meetings	14
E. Legally Constituted Meetings	15
F. Order at Meetings	15
ARTICLE X – AMENDMENTS OF THE CONSTITUTION AND BY-LAWS	15-16
A. Proposed Amendments	15
B. Public Posting of Proposed Amendments	15
C. Consideration of Proposed Amendments	15
D. Proposed Amendment Voting	16
ARTICLE XI – BORROWING AUTHORITY	16
A. Operating Line of Credit	16
B. Reporting to Membership	16
C. Debentures and Long-term Indebtedness	16
ARTICLE XII - USE OF SEAL	16
ARTICLE XIII – Winding-up or Dissolution of the Society	16
APPENDIX I - Supporting Bible References for Statement of Faith	17

## **ARTICLE I - ASSOCIATION**

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Kelowna Trinity Baptist Church (hereinafter referred to as the “Church”) is a member of the North American Baptist Conference.

## **ARTICLE II - STATEMENT OF FAITH**

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As members of Kelowna Trinity Baptist Church, we believe in the following distinctive Christian principles:

- A) **The Bible:** We believe the Bible is the absolutely reliable and inspired Word of God. The Bible has ultimate authority in matters of faith and conduct.
- B) **The Trinity:** We believe there is one living and true God, existing eternally in three equal persons: God the Father, God the Son, and God the Holy Spirit. These three persons carry out different yet harmonious roles in creation, providence, and redemption.
  - 1) **God the Father:** We believe in God the Father, an infinite personal spirit, perfect in holiness, wisdom, power, and love. He takes a merciful interest in the lives of human beings. He hears and answers prayer. God the Father saves from sin and death everyone who comes to him through Jesus Christ.
  - ii) **God the Son:** We believe in Jesus Christ, God’s one and only Son, conceived by the Holy Spirit and born of a virgin. We believe in his sinless life, miracles, and teachings. He died in our place, was raised in his body from the dead and ascended into heaven where he continuously intercedes for his people.
  - iii) **God the Holy Spirit:** We believe in God the Holy Spirit, sent into the world by God the Father and God the Son to convict the world of sin, righteousness, and judgment. Everyone who believes in Jesus Christ for their salvation is regenerated, made holy, and empowered by the Holy Spirit. The Holy Spirit lives within every believer and is an unwavering helper, teacher, and guide.
- C) **Regeneration:** We believe all people are sinners by nature and choice, dominated by the power of sin. All people are guilty of breaking God’s laws and are separated from God. In his mercy and love, God provided a Saviour for mankind. All who repent of their sins and accept by faith Jesus Christ as Saviour and Lord are forgiven, regenerated by the Holy Spirit, and made perfect in the sight of God. Christians are justified by God’s grace, not as a result of their good works or merit.
- D) **The Church:**
  - i) **The Universal Church:** We believe in the universal church, the living spiritual body of Jesus Christ of which Jesus Christ is the head. Everyone who receives Jesus Christ as Saviour and Lord is a member of the universal church.
  - ii) **The Local Church:** We believe in the local church, a group of believers in Jesus Christ, publicly baptized by immersion following credible personal testimony of faith in Jesus Christ as Saviour and Lord. The local church exists for worship, for advancing

the work of the church, for sharing the responsibilities of the church, and for developing genuine Christian community. God has given the local church the primary task of spreading the Gospel of Jesus Christ.

- E) **Spiritual Gifts:** We believe God equips his church with all of the spiritual gifts necessary to accomplish the tasks he gives it. We believe every member of the body of Jesus Christ is given a spiritual gift(s). All spiritual gifts are intended to build up the members of the Christian community and not for selfish advantage. It is important that every Christian discovers and exercises their spiritual gift(s) in the service of Jesus Christ.
- F) **Christian Conduct:** We believe Christians should live for the glory of God and the well-being of all people. They should lead genuine Christian lives, nurturing their personal spiritual development, becoming more Christ-like in their character. They should worship and pray regularly, study and be obedient to God's Word, develop servants' hearts, be trustworthy in their dealings with others, pursue Christ honoring relationships, and be faithful stewards of all God entrusts to them.
- G) **Ordinances:** We believe Jesus Christ has committed two ordinances to the local church:
- i) **Baptism:** Christian baptism is the public immersion of a believer in water in the name of God the Father, God the Son, and God the Holy Spirit.
  - ii) **The Lord's Supper:** Jesus Christ established the Lord's Supper as a remembrance of his death.
- These ordinances should be observed and administered until Jesus Christ returns to Earth.
- H) **Religious Liberty:** We believe every human being has direct access to God and is personally responsible to God in matters of faith. Each church must be independent and free from interference by religious or political authorities. The church and state must be kept separate as they have different functions. They must be free to fulfill their duties without the command or sponsorship of the other.
- I) **Church Cooperation:** We believe local churches can promote the cause of Jesus Christ by cooperating with one another in associations. These associations exist and function by the will of the participating churches. Cooperation in associations is voluntary and may be changed at any time by a decision of the local church.
- J) **End Times:** We believe in the personal and visible return of Jesus Christ to Earth and in the establishment of his kingdom. We believe in the resurrection of the body, the final judgment, the eternal happiness of the righteous, and the endless suffering of the wicked.

### **ARTICLE III - CHURCH COVENANT**

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As members of Kelowna Trinity Baptist Church (hereinafter referred to as the "Church"), saved by grace through Jesus Christ, publicly baptized by immersion as believers and committed to being his devoted followers, we make the following covenant with God and with one another:

*We agree to strive to advance the Church in its pursuit of holiness, knowledge and worship of God, and obedience to God's Word including believer's baptism and communion.*

*We agree to be active participants in the life of the Church, praying for its growth and sharing in its work, discovering and exercising our spiritual gifts, contributing to its ministries with our resources and tithes, supporting its vision and values for the purpose of helping people begin and continue a life-changing relationship with Jesus Christ.*

We agree to protect the unity of the Church, promoting its doctrine, supporting its leadership, and acting in love towards one another.

We agree to live in authentic Christian community, extending grace and acceptance to all, caring and praying for one another, especially in times of need.

We agree to lead genuine Christian lives, nurturing our personal spiritual development, worshipping God and praying regularly, studying and being obedient to God's Word, developing servants' hearts, being trustworthy in our dealings with others, pursuing Christ honoring relationships, and being faithful stewards of all God entrusts to us.

We covenant these things with God and with one another, "being confident of this, that he who began a good work in you will carry it on to completion until the day of Christ Jesus." (Philippians 1:6)

## **ARTICLE IV - MEMBERSHIP**

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### **A. Qualifications of Members**

Members of the Church are approved for membership by the Board of Elders (or its designate). Members give credible personal testimony of faith in Jesus Christ as Saviour and Lord, and demonstrate obedience to biblical teaching including public baptism by immersion as believers. They accept the responsibilities and expectations of membership as expressed in the Church Covenant, the Statement of Faith, the Membership Pledge, and the Statement of Commitment.

### **B. Admission of Members**

Candidates for Church membership receive membership instruction and are interviewed by the Board of Elders (or its designate) to determine readiness for membership. Membership candidates must give credible personal testimony of faith in Jesus Christ as Saviour and Lord, and demonstrate obedience to biblical teaching including public baptism by immersion as believers or give personal testimony of having been previously publicly baptized by immersion as believers. Candidates accept the responsibilities and expectations of membership as expressed in the Church Covenant, the Statement of Faith, and the Membership Pledge; signing the Statement of Commitment as an indication of their intent to adhere to these responsibilities and expectations. Candidates are approved and received into Church membership by the Board of Elders (or its designate).

### **C. Rights and Obligations of Members**

1. Under the lordship of Jesus Christ, the membership of the Church is the source of authority in the Church. The membership is ultimately responsible and accountable to Jesus Christ for the ministry of the Church including its obedience to biblical principles, its effectiveness in accomplishing its purposes, the method by which the Church is governed, and the adequacy of its resources to carry out ministry.
2. Individual members of the Church are responsible and accountable for striving to advance the Church in its pursuit of holiness, worship and knowledge of God and obedience to God's Word, for being active participants in the life of the Church through praying for its growth and sharing in its work, for discovering and exercising their spiritual gift(s) and contributing to its ministries with their resources and tithes, for protecting the unity of the Church and living together in authentic Christian Community, for leading genuine Christian lives and nurturing their personal spiritual development.
3. Members in Good Standing
  - a) Members in good standing are those members that participate in the life and work of the Church including public worship and Church activities and support the Church financially.
    - i) Members prevented by a legitimate reason from participating in the life and work of the Church including public worship and Church activities and supporting the Church financially may be maintained as members in good standing at the decision of the Board of Elders (or its designate).
  - b) Members in good standing have the right to participate in Membership meetings, to nominate candidates for elected positions, to be nominated as candidates for elected positions, and to serve in elected positions.

### **D. Termination of Membership**

Membership may be terminated by any of the following methods:

1. Transfer. At the request of a member, the Board of Elders (or its designate) may write a letter of transfer to another church of similar faith.
2. Resignation. At the request of a member, membership may be withdrawn.
3. Removal. At the decision of the Board of Elders (or its designate), members in the following situations may have their names removed from the membership roll.
  - a) Members who have joined another church without requesting a letter of transfer.
  - b) Members who have not participated in the life and work of the Church including public worship and Church activities, nor supported the Church financially for a period of two (2) years, unless prevented from doing so by some legitimate reason, will be placed on an "Inactive Members List".
    - i) Members placed on the "Inactive Members List" that continue to be inactive in the life and work of the Church and unresponsive of the Church financially for one (1) additional year, unless prevented from doing so by some legitimate reason, will be removed from membership. The Board of Elders (or its designate) will attempt to contact inactive members prior to any action taking place.
    - ii) Inactive members as identified in Article II Section D 3b may be reinstated by the Board of Elders (or its designate) upon evidence of the inactive member's return to regular participation in the life and work of the Church and financial support of the Church.

- iii) Inactive members prevented by a legitimate reason from participating in the life and work of the Church including public worship and Church activities and supporting the Church financially may be maintained on the “Inactive Members List” at the decision of the Board of Elders (or its designate).
- 4. Exclusion. Members may be excluded from Church membership by a vote of the Board of Elders (or its designate) in cases where members persistently disregard the Church Covenant, the Statement of Faith, the Membership Pledge, and/or Statement of Commitment or are involved in situations that negatively reflect on Christian character and where credible efforts at restoration have been made without success.
  - a) Excluded members as identified in Article II Section D 4 may be reinstated by the Board of Elders (or its designate) upon the member’s confession of error, repentance, and demonstration of willingness to fulfill the Church Covenant, the Statement of Faith, the Membership Pledge and the Statement of Commitment, and any other conditions established by the Board of Elders (or its designate).
- 5. Death.

## **ARTICLE V - GOVERNANCE**

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### **A. Membership of the Church**

Under the lordship of Jesus Christ, the membership of the Church (hereinafter referred to as the “Membership”) is the source of authority in the Church. The Membership is ultimately responsible for the affairs of the Church and is accountable to Jesus Christ. The Membership discharges its authority to govern by voting at legally constituted Membership meetings. The Membership has sole governing authority for the items described in Article III, Section A, 1 to 9 inclusive:

1. Approval of all proposed Constitution and By-law amendments.
2. Election of the Board of Elders and authority to hold the Board of Elders wholly accountable.
3. Approval of the annual budget of the Church.
4. Approval of acquisition and disposal of Church related real property.
5. Approval of debenture issuing and contracting of long-term indebtedness.
6. Election of the Auditors Committee.
7. Approval of the audited annual financial statements of the Church.
8. Approval of the call or dismissal of the Senior Pastor.
9. Approval of changes in the denominational affiliation of the Church.

### **B. Board of Elders**

The Membership elects and empowers the Board of Elders (hereinafter referred to as the “Board”) to govern the Church in a manner consistent with the biblical mandate for the Church, biblical principles, and the direction of the Holy Spirit. Other than the Membership’s sole governing authorities as described in Article III, Section A, 1 to 9 inclusive, the Membership delegates all other authorities and responsibilities for Church governance to the Board.

1. Authorities and Responsibilities:
  - a) Govern the Church on behalf of the Membership, as servant-leaders.
  - b) Take all measures necessary to guard the Church against all threats including spiritual, legal and financial.
  - c) Elect the Officers of the Church.

- d) Consult with the Membership on an ongoing basis, taking into account the views of the Membership when establishing the purpose, vision, values, goals and policies of the Church.
  - e) Establish the vision, values, goals and policies that direct the Senior Pastor, staff and laity (hereinafter referred to as the "Organization").
  - f) Employ and manage the Senior Pastor.
  - g) Create sub-committees of the Board, delegate certain responsibilities to them and hold the sub-committees wholly accountable.
2. Composition:
- a) The Board shall consist of not less than eight (8) members and not more than ten (10) members.
  - b) The number of members on the Board may be increased or reduced with the approval of the Membership provided the minimum of eight (8) members is maintained.
  - c) The Senior Pastor is a non-voting, ex officio member of the Board.
3. Qualifications:
- a) Elders exhibit the biblical qualifications for Church leaders described in I Timothy 3:1-7 and Titus 1: 6-9. These qualifications include reverence for spiritual matters, spiritual integrity, proven spiritual maturity, good Christian family life, honesty, self-control, and good stewardship of possessions.
  - b) Elders tithe generously, proportionately, and regularly to the Church.
  - c) Elders are Church members in good standing for a minimum of the previous three (3) years, actively involved in the life and work of the Church, faithfully supporting its ministries with their resources and tithes.
4. Nomination:
- a) The Nominating Committee will nominate Board candidates.
  - b) Members in good standing are eligible to nominate candidates for the Board provided the candidate agrees to the nomination, the candidate meets the established criterion for Elders, and the nominee's name is submitted to the Nominating Committee prior to the stated deadline.
  - c) The Nominating Committee reviews all nominations for the Board.
  - d) The Board approves all nominations of Elders.
5. Election:
- a) Election of Elders shall be carried out by a vote of the Membership.
  - b) Election shall take place in a manner consistent with the provisions set out in Article VII.
6. Term of Office:
- a) Term of office shall be three (3) years that begin and end in June.
  - b) Consecutive terms are permissible.
7. Meetings:
- a) Board meetings shall be held at the call of the Chair of the Board provided the Board meets not less than ten (10) times during anyone (1) fiscal year.
  - b) The quorum shall be not less than sixty-six percent (66%) of the members of the Board.
8. Discipline:  
All disciplinary actions brought against Elders shall occur in accordance with the biblical process described in Matthew 18 and 1 Timothy 5.
9. Termination:

An Elder's membership on the Board will be terminated as a result of one or more of the following:

- a) Transfer to another church.
  - b) Resignation.
  - c) Termination of membership in the Church.
  - d) Disqualification as a result of:
    - i) Failure to uphold with the Obligations of Members as outlined in Article II, Section C, 2 inclusive.
    - ii) Failure to live in accordance with the Church Covenant, the Statement of Faith, the Membership Pledge, and/or the Statement of Commitment.
    - iii) Failure to live in accordance with the Qualifications for Elders as outlined in Article III, Section B, 3, a to c inclusive.
    - iv) Neglect of duties and responsibilities.
  - e) Death.
10. Removal from Office:
- The following process will be used to remove Elders from office:
- a) The Board recommends removal of the Elder in question by a not less than sixty-six percent (66%) majority of the votes of the Board.
  - b) The Board calls a Membership meeting at which the Membership is asked to vote on the removal of the Elder in question.
  - c) The Elder in question is removed from office by a not less than sixty-six percent (66%) majority of the votes at a legally constituted Membership meeting.

### **C. Senior Pastor**

The Board employs and manages the Senior Pastor, delegating certain authorities and responsibilities to the Senior Pastor.

1. Authorities and Responsibilities:
  - a) Lead the Organization in a manner that is consistent with the Board's vision, goals, values and policies.
  - b) Be wholly accountable to the Board for the Organization's achievement of the Board's vision and goals.
  - c) Be wholly accountable to the Board for the Organization's compliance with the Board's values and policies.
  - d) Submit regular reports to the Board detailing the Organization's progress in achieving the Board's vision and goals and the Organization's compliance with the Board's values and policies.
2. Discipline:
 

All disciplinary actions brought against the Senior Pastor shall occur in accordance with biblical process described in Matthew 18 and 1 Timothy 5, and in compliance with provincial employment standards.
3. Termination:
  - a) The Senior Pastor's employment with the Church will be terminated as a result of one or more of the following:
    - i) Resignation.
    - ii) Termination of membership in the Church.
    - iii) Disqualification as a result of:
      - Failure to uphold with the Obligations of Members as outlined in Article II, Section C, 2.

- Failure to live in accordance with the Church Covenant, the Statement of Faith, the Membership Pledge, and/or the Statement of Commitment.
  - Neglect of duties and responsibilities.
- b) The Senior Pastor's employment with the Church may be terminated as a result of one or more of the following:
- i) Failure by the Organization to achieve the Board's vision and goals.
  - ii) Failure by the Organization to comply with the Board's values and policies.
- c) The following process will be used to terminate the employment of the Senior Pastor with the Church:
- i) The Board recommends termination of employment of the Senior Pastor by a not less than sixty-six percent (66%) majority of the votes of the Board.
  - ii) The Board calls a Membership meeting at which the Membership is asked to vote on the termination of the Senior Pastor.
  - iii) The Senior Pastor is terminated by a not less than sixty-six percent (66%) majority of the votes at a legally constituted Membership meeting.

## **ARTICLE VI – OFFICERS OF THE CHURCH**

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The Officers of the Church include the Chair of the Board of Elders, the Vice-Chair of the Board of Elders, and the Secretary of the Board of Elders.

### **A. Election**

The Board of Elders shall elect a Chair, a Vice-Chair, and a Secretary from within the Board's membership.

### **B. Term of Office**

1. Term of office for Officers of the Church shall be one (1) year.
2. Consecutive terms are permissible.

### **C. Responsibilities**

1. Chair:
  - a) Ensure the Board operates within its own expectations and policies.
  - b) Call, schedule, establish agendas, and chair Board meetings.
  - c) Call, schedule, establish agendas, and chair Membership meetings.
2. Vice-Chair:
  - a) Assume the duties of the Chair of the Board in the Chair's absence.
3. Secretary:
  - a) Assure the integrity and proper filing of all Board documents.
  - b) Take, keep, and distribute minutes of all Board meetings.
  - c) Take, keep, and distribute minutes of all Membership meetings.
  - d) Keep and update all approved amendments to the Church Constitution, the By-laws, the Membership Pledge, and the Statement of Commitment.
  - e) Conduct all official Board correspondence.
  - f) Receive all written resignations from members of the Board of Elders, Board sub-committees, Auditors Committee, and the Senior Pastor.
  - g) Oversee the keeping of a complete roll of the Church's membership.

- h) Oversee the filing of all necessary legal documents and reports to the Provincial and Federal Governments to maintain the standing of the Church as a charitable non-profit society.
- i) Assume the duties of the Chair of the Board in the absence of the Chair and the Vice-Chair.

**D. Termination of Officers**

- 1. Termination of any Officer of the Church shall be consistent with the provisions set out in Article III, Section B, 8 to 10 inclusive.
- 2. Officers of the Church must surrender all books and records to their successors upon termination of office.

**ARTICLE VII – FINANCIAL OVERVIEW COMMITTEE**

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A Financial Overview Committee will be appointed by the Board to oversee the financial examination process, which shall be performed by an Accounting firm or licensed CPA qualified to perform Compilations, Reviews and Audits.

**A. Authorities and Responsibilities of the Committee**

- 1. Obtain direction from the Board on the level of Financial examination that is to be performed (i.e. Compilation, Review or Audit)
- 2. Oversee and monitor the financial examination being performed.
- 3. Ensure that the financial records and accounts of the Church are reviewed annually.
- 4. Report the findings of the examination, first to the Elder Board, and then to the Membership at the annual general meeting.

**B. Composition**

- 1. The Financial Overview Committee shall consist of not less than two (2) members and at least 50% of the members of this Committee will be Members-at-large.
- 2. The number of members of the Financial Overview Committee may be increased or decreased provided the minimum of two (2) members is maintained.

**C. Appointment**

- 1. Elders, in accordance with Article VII B, are expected to be members of the Financial Overview Committee overseeing the financial examination and shall be appointed by the Elder Board.
- 2. Members in good standing are eligible to nominate members at large for the Financial Overview Committee provided the candidate agrees to the nomination and the nominee's name is submitted to the Nominating Committee prior to the stated deadline.
- 3. The Nominating Committee shall review all nominations of members at large for the Financial Overview Committee and shall provide its recommendation(s) to the Board.
- 4. The Elder Board shall review the recommendations of the Nominating Committee and will present their recommended candidate to the Membership at a Members Meeting, and the Membership will elect one or more Members at Large to serve on the Financial Overview Committee.

**D. Term of Office of Audit Review Committee**

1. Term of office shall be one (1) year that begin and end in June.
2. Consecutive terms are permissible.

**E. Qualifications of Auditor (s)**

1. An Accounting firm or licensed and qualified CPA, accredited to perform compilations, reviews and audits.
2. The Accounting firm or CPA must have knowledge of financial controls, procedures, and reporting, and preferably have experience in not-for-profit financial examinations.
3. Elders or Church staff are not eligible to perform the financial examination.

**F. Engagement of Auditor(s)**

1. A qualified Auditor will be sought out, queried and interviewed by the Financial Overview Committee, and a recommendation of the most suitable Auditor will be made to the Members based on the qualifications of the CPA and/or the firm involved, the proposed time frame for undertaking the work, the qualifications and track record in performing previous work and the fees involved to perform the work.
2. In accordance with Article IX, the Elder Board will recommend to the Membership, an Auditor to examine Trinity Church's financial records every year.
3. Engagement of the same firm for a period not exceeding 3 consecutive years for year-at-a-time or multi-year arrangement, is permissible.

**ARTICLE VIII - NOMINATING COMMITTEE**

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A Nominating Committee shall be formed by the Board to oversee the nomination process.

**A. Authorities and Responsibilities**

1. Identify and nominate candidates for vacancies on the Board and the Auditors Committee.
2. Review all candidates nominated by Church members in good standing, making recommendations to the Board.
3. Post the names of Board approved candidates a minimum of two (2) weeks prior to the Membership meeting at which the election is to take place.

**B. Appointment**

1. The Board appoints the members of the Nominating Committee.

**C. Composition**

1. The Nominating Committee shall consist of a minimum of five (5) voting members.
2. The number of members on the Nominating Committee may be increased or decreased with the approval of the Membership provided the minimum of five (5) voting members is maintained.
3. The Nominating Committee shall be composed of Board members and members-at-large-from the Membership.
4. The Senior Pastor is a non-voting, ex officio member of the Nominating Committee.

**D. Member Challenge**

In order to provide clarity around the process by which a member may 'challenge' an Elder Candidate it is recommended that the following comments and steps be added to the Nominating Committee's Authorities and Responsibilities in section A of Article VI:

“If any member in good standing is aware of a Biblical reason why a nominee should be disqualified from nomination they must forward their concern to the chair of the Nominating Committee in writing no later than 10 days before the Members Meeting.

The concern will be reviewed by the chair of the Nominating Committee who will determine appropriate action and implement. Options may include a full review by the Nominating Committee and/or the Elders Board.

The candidate will either be endorsed or asked to withdraw from nomination. The chair of the Nominating Committee will respond to the member who raised the concern and communicate the decision in writing.

If the Elder Board affirms the nomination, the only further recourse for a member who disapproves is to vote against the candidate.”

## **ARTICLE IX – GENERAL MEETINGS**

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### **A. Notice of Meetings**

All Membership meetings shall be advertised a minimum of fourteen (14) days in advance through the Church bulletin, bulletin board and Internet website. The Board will convene a minimum of two (2) Membership meetings in a fiscal year, one (1) of which shall be the annual general meeting.

### **B. Fiscal Year End Meeting (Normally in June of each year)**

A Membership meeting shall be held before the end of the fiscal year and shall address the following:

1. Outline the proposed Ministry Plan for the upcoming year.
2. Provide a year-end overview of significant occurrences in the Church.
3. Election of Board members and Members-at-Large for the Financial Overview Committee when vacancies occur.

### **C. Annual General Meeting (Normally in November of each year)**

The annual general meeting shall be held not more than six (6) months following the end of the fiscal year and shall address the following:

1. Financial statements for the end of the last completed financial year.
2. Financial Overview Committee’s report on the Auditor’s findings, to the Membership.
3. Appointment, by resolution, of the Auditor that is recommended by the Board, to be used for the upcoming financial year.
4. Election of Board members when vacancies occur.
5. Board’s report to the Membership.

### **D. Voting at Meetings**

All members in good standing who are of legal voting age as prescribed by the Province of British Columbia in attendance at legally constituted Membership meetings shall be eligible to vote.

1. Resolutions require a simple majority vote.

2. Voting by proxy is prohibited.
3. Resolutions concerning the acquisition and disposal of Church related real property, removal of an Elder from office, approval of the call or dismissal of the Senior Pastor, and changes in denominational affiliation of the Church require a not less than sixty-six percent (66%) majority of the votes.
4. Special resolutions concerning the amendment of the Constitution and By-laws, debenture issuing, and contracting of long-term indebtedness require a not less than seventy-five percent (75%) majority of the votes.

#### **E. Legally Constituted Meetings**

A legally constituted meeting of the Membership is required for the transaction of business.

1. A legally constituted meeting consists of a quorum of the Membership.
  - a) A quorum shall be the lesser of one hundred and fifty (150) members in good standing in attendance or ten percent (10%) of the total Church Membership in good standing in attendance.
2. No business other than the election of a Chair for that meeting (in the absence of the duly elected Chair of the Board of Elders and the Vice-Chair of the Board of Elders and the Secretary of the Board of Elders), and the adjournment or termination of that meeting, shall be conducted at a Membership meeting at a time when a quorum is not present.
3. If at any time during a Membership meeting there ceases to be a quorum present, business then in progress shall be suspended until there is a quorum present or until the meeting is adjourned or terminated.
4. In the event a quorum is not present or a quorum ceases to be present during a legally constituted Membership meeting, the meeting shall be adjourned and rescheduled to a date not less than fourteen (14 days) following. The rescheduled Membership meeting shall be announced for a minimum of two (2) Sundays prior to the meeting. In the event that fifteen (15) minutes after the announced commencement time of the rescheduled Membership meeting a quorum is not present, all members in good standing in attendance shall constitute a quorum. A legally constituted meeting shall be declared and the members present can proceed with the transaction of business.

#### **F. Order at Meetings**

1. A spirit of Christian love will be observed in all discussions and meetings of the Church.
2. Roberts' Rules of Order will govern procedures for Membership meetings not covered in these By-laws.

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### **ARTICLE X – AMENDMENTS OF THE CONSTITUTION AND BY-LAWS**

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#### **A. Proposed Amendments**

Proposed amendments of the Constitution and By-Laws must be submitted in writing to the Board.

#### **B. Public Posting of Proposed Amendments**

The proposed amendments must be publicly posted on the Church bulletin board.

**C. Consideration of Proposed Amendments**

The time for consideration of any proposed amendment must be announced for not less than fourteen (14) days prior to the Membership meeting at which time the proposed amendments will be acted upon. Notwithstanding the said announcements, written notice must be given not less than fourteen (14) days prior to the proposed meeting.

**D. Proposed Amendment Voting**

Special resolutions concerning the amendment of the Constitution and By-laws requires a majority of not less than seventy-five percent (75%) of the votes at a legally constituted Membership meeting.

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**ARTICLE XI – BORROWING AUTHORITY**

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**A. Operating Line of Credit**

The Board shall have the authority to arrange for an operating line of credit up to a maximum amount of ten percent (10%) of the annual budget of the Church.

**B. Reporting to Membership**

The Board shall report at each Membership meeting the extent and purpose for any borrowing that has occurred.

**C. Debentures and Long-term Indebtedness**

Debentures shall not be issued nor shall long-term indebtedness be contracted without the passing of a Membership resolution as outlined in Article VII, Section D, 4.

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**ARTICLE XII - USE OF SEAL**

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The Church shall have a seal with the following inscription:

“KELOWNA TRINITY BAPTIST CHURCH”

This seal shall be kept in the custody of the Church Office and shall be used for official documents of the Church only.

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**ARTICLE XIII - WINDING-UP OR DISSOLUTION OF THE SOCIETY**

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In the event of the winding-up or dissolution of the Society, any assets of the Society remaining after satisfaction of its debts and liabilities, shall be given or transferred to an organization, or organizations, as shall be decided by the members of the Society at the time of winding-up or dissolution, provided that any such organization shall be a charitable organization or trust recognized by Revenue Canada as such, and which has the pre-eminent goal of propagating the Gospel of the Lord Jesus Christ as set forth in the Bible.

This Provision of the Constitution was previously unalterable.

## Supporting Bible References for Statement of Faith

- A) *The Bible*: John 17:17, Romans 15:4, II Timothy 3:16-17, II Peter 1:19-21
- B) *The Trinity*: Matthew 28:19, John 1:1-4, I Corinthians 8:6, I Corinthians 12:4-6, Ephesians 4:4-6, I Peter 1:2.
  - i) God the Father: John 3:16-17, John 4:24, John 17:5, Ephesians 1:17-23, I Peter 1:3-5.
  - ii) God the Son: Isaiah 7:14, Matthew 1:18, Luke 1:30-35, John 1:14, John 3:16-17, Romans 8:34, Philippians 2:5-11, Hebrews 1:2-13, Hebrews 7:25, I John 1:7, Revelations 1:4-6.
  - iii) God the Holy Spirit: John 14:16-17, John 14:26, John 16:7-15, Romans 8:13-17, I Corinthians 1:6-16, I Corinthians 12:4-11, Ephesians 1:13-14.
- C) *Regeneration*: John 1:12-13, John 3:3-17, Acts 20:21, Romans 3:22-28, Romans 4:5, Romans 5:1-2, Romans 5:6-11, Romans 6:23, Galatians 2:16, Ephesians 2:1-9, Titus 3:4-7.
- D) *The Church*:
  - i) The Universal Church: Romans 6:3-4, I Corinthians 12:12-13, Ephesians 1:20-23, Ephesians 2:19-23, Ephesians 5:25-27.
  - ii) The Local Church: Acts 1:8, Acts 2:38-47.
- E) *Spiritual Gifts*: Romans 12:3-8, I Corinthians 12:12-30, Ephesians 4:11-16.
- F) *Christian Conduct*: Joshua 1:8, Proverbs 3:5-6, John 14:21, John 16:24, Romans 12:1, II Corinthians 9:6-8, Philippians 2:14-16, Hebrews 10:24-25.
- G) *Ordinances*:
  - i) Baptism: Matthew 28:18-20, Mark 16:16, John 4:1-2, Acts 2:41-42, Romans 6:3-5, Colossians 2:11-12.
  - ii) The Lord's Supper: Matthew 26:26-29, I Corinthians 11:23-32.
- H) *Religious Liberty*: Romans 13
- I) *Church Cooperation*: Acts 15:1-35
- J) *End Times*: Matthew 25:31-46, John 5:28-29, II Corinthians 5:10, Revelation 20:11-15)